

## Hillcrest Children's Center Board Meeting October 19, 2022

### Called to Order

- Introductions:
- Approval of Agenda
  - Volunteer for timekeeper
- Approval of Minutes (can be found on our website) –need a Secretary
- Director's Report: Christina
  - **Enrollment:**
    - Openings: none
    - Future openings:
      - At this time, all known open spaces are filled through June 2023, with a couple of infant openings in Sept 2023 being held for siblings
  - **Staffing:**
    - Staffing Changes: Mr. Gabe will be leaving in Sept, Harley will return to school and work PNO and holidays. Mua has the month of November off to go back to America Samoa. Lorrene will be leaving after December to begin full-time student teaching. A new staff Hannah is in the process of being hired and several more interviews are scheduled.
    - Current Staffing: (Lead Teacher is Bold: Teachers and Assistants may change as needed)
      - Christina has been out of the building since September 9th due to a broken ankle. She is providing necessary support for the staff and program. Sam is stepping into the Associate Administrator role during this time.
      - Classroom:
        - Baby Beluga: Sera (out on Maternity leave through Sept)
        - Belugas (Infant): **Mua**, RaeAnn, Marie, Sera,
        - Marmot: **Brandi**, Yovanie, Tina, CJ
        - Brown Bear: **Talo**, Morgan, Mary
        - Polar Bears: **Yvonne**, Jim, Hannah,
        - Slippery Salmon: **Sia**, **Mercedes**, Tyler, Lorrene, Ruth
        - School-Age: **Tyler**, Ivy
        - Office/Cook: Christina, Skylar
        - Early Childhood Mental Health Consultant: Sam
  - **Classroom Updates:**
    - Our infant-toddler program is based on continuity of care- ideally, the teaching team and children move together through the first three classrooms. We are making our first full transition since pre-COVID.
      - Sera has returned and the Baby Beluga's will open this winter.
      - Mua and the team will return to the infants (Orcas) to begin their third cycle.
      - Brandi and the team will transition next door (Marmots) with children 12-18 months.
      - Talo will join Morgan and Tina downstairs (Brown Bears) with children who are two or soon to be 2.
    - Due to the large number of children in the Kindergarten class of 2025
      - Yvonne will greet half a new class of children turning three this fall to start a preschool classroom.
      - Sia and Mercedes will have a full group of 3 and 4-year-olds.
      - Next September Yvonne's class will be fully 3-year-olds (Preschoolers) and the classroom next to hers will be turning 3.

### Board Committees

- **Finance:**
  - Capital Campaign: we need a couple "why we give" stories with a family picture
  - Van Purchase: will continue to follow-up with FNBA on this

- COVID Funding
  - State Funds: Sustainability Phase 4 will be released in fall 2022
- **Facilities:** Brian, Monica
  - GOAL: Complete all deferred maintenance by 2022
    - **Items Left:** Fire Alarm System, Brown Building Paint/Siding
    - The preschool play yard workgroup is working to develop a replacement for climbing equipment: they have chosen to have Karl Croft with Exerplay develop a plan.
      - ***Still waiting for the fire alarm quote to apply for Rasmuson Grant***
      - ***Play yard planning will continue through the fall- staff want to look at a full redesign of the space to match what is best for their classes and to account for continued School-age care***

#### **New Business:**

- Director Sabattical <https://www.rasmuson.org/grants/sabbatical/> application was submitted and the interview was completed today. We will hear back within the next few weeks
- Summer Events:
  - ***Need to reschedule Board retreat***

#### **Community Comments:**

**Close to Executive Session**