

Hillcrest Children's Center Board Meeting
October 20, 2020 5:30

Called to Order

Introductions

Approval of Agenda

Approval of Minutes: July, August (see attached)

Director's Report: Christina

- **Enrollment:**
 - Opening in Younger and Older Toddlers; Waiting to see when ASD begins in-person to open another Infant-Toddler room
- **Staffing**
 - Butterflies
 - Ms. Paris (Lead) moving from New Orleans this month, start the first of Sept
 - Marie
 - Open
 - Downstairs (Younger) Toddlers
 - Ms. Mua (Lead)
 - Jane
 - Sia
 - Older Toddlers
 - Mr. Tyler (Lead)
 - Yvonne
 - Jim
 - Preschool
 - Ms. Robbi (Lead)
 - Mercedes
 - Morgan
 - School-Age
 - Ms. Norrene
 - Lex and Gabe (both part-time)
 - Administrative
 - Christina, Director
 - Kimberly, Assistant Director
 - Dhane, Wellness Specialist
 - Changes
 - Welcome back to Sia who is helping with Infant/Toddlers until the baby is born in December
 - Mary, Talo, Hannah: We wish them the best, they will both be missed.

BOARD

- **Finance:**
 - PPP
 - FNBA is not accepting PPP forgiveness applications because they believe all loans under \$150,000 will be automatically forgiven.
 - Muni Cares Funding
 - \$36,000 first payment, \$18,000 Sept, \$18,000 Oct
 - Coronavirus Nonprofit Relief Fund
 - Hillcrest received a \$103,000 grant to cover the Air Handling system and part of Mr. Dhane's salary for 2020.
- **Facilities:**

- GOAL: Complete all deferred maintenance by 2022
 - **Preschool Construction Update**
 - Cubbies are 3/4 complete, should be completed this weekend
 - **Roof**
 - Two-story building room completed 2020
 - **Building**
 - Upstairs bathroom requires new flooring
 - Lighting- preschool light fixtures and the pantry lighting ASAP
 - Siding where Preschool sandbox was; going to create a large chalkboard with drip flashing and furring strips.
 - **Play Yard Upgrade**
 - **Hügelkultur** beds around the fruit trees: adding leaves and other compostables and then spreading dirt on top. This will then decompose more over the winter (and years) to create raised beds around the trees.
 - We need to replant the cherry tree this spring (after the last frost, before buds) from the Toddler yard to outside the play yards.
 - **Other possible projects**
 - Playhouse construction (similar to Frontier Park, next to Park Strip)- **future dreams**
 - Better fence gate to the reclaimed part of the Preschool yard
 - Completing 12 building tasks given by the Fire Dept with our new inspector

- **New Business:**
 - **CACFP Annual Update**
 - **COVID-19 Mitigation Plan-** updates
 - Updated Draft Plan
 - **Trunk or Treat**
 - **New Member:** Brandi Zeman
 - **Community Comments:**