

Hillcrest Children's Center Board Meeting

August 18, 2020 5:30

Called to Order

Introductions

Approval of Agenda

Approval of Minutes: July

Director's Report: Christina

- **COVID-19 Mitigation Plan-** updates
 - Update in the works
 - Survey results
 - Will change to reflect that families are able to drop-off and pick-up in the classroom. It is the goal to have Preschool children and Preschool children with School-age siblings to drop-off and pick-up in Preschool starting in September. Families with children in Infant, Toddlers and their school-age siblings will be coming in the front door. The school-age children will walk themselves to the classroom.
- **Enrollment:**
 - July 46 full-time equivalent (FTE); August 54 FTE; September 58.5 FTE (compared to 61 last year)
- **Staffing**
 - Butterflies
 - Ms. Paris (Lead) moving from New Orleans this month, start first of Sept
 - Mary
 - Marie
 - Downstairs (Younger) Toddlers
 - Ms. Mua (Lead)
 - Jane
 - Hannah (covers Preschool as needed)
 - Older Toddlers
 - Mr. Tyler (Lead)
 - Yvonne
 - Jim
 - Morgan
 - Preschool
 - Ms. Robbi (Lead) will begin September 1st
 - Talo
 - Gabe
 - Betty (starts mid September)
 - School-Age
 - Ms. Norrene (Lead) joined us this week, just graduated from UAA
 - Lex/Gabe
 - Administrative
 - Christina, Director
 - Kimberly, Assistant Director
 - Dhane, Wellness Specialist
 - Leaving
 - Retirement: Ms. Renae is set to retire August 28th after 24 years. Please upload pictures and well wishes to
 - Goodbye to Ms. Sia (left this past month) and Ms. Mercedes (last day Friday). We wish them the best, they will both be missed.

BOARD

- **Finance:**
 - PPP
 - FNBA is not accepting PPP forgiveness applications at this time because they expect the regulations surrounding them to change.
 - Muni Cares Funding
 - We have received our first payments for \$36,000, more monthly payments coming through the end of December
 - Coronavirus Nonprofit Relief Fund
 - Hillcrest received a \$103,000 grant this past week to cover the cost of the Air Handling system and part of Mr. Dhane's salary for 2020. The Air Handling system will be installed at the end of September/beginning of October.
- **Facilities:**
 - GOAL: Complete all deferred maintenance by 2022
 - Preschool Construction Update
 - Cubbies are $\frac{2}{3}$ complete- will need to move one section over to the other side to make room for the sanitization system
 - Roof
 - Roof for the two-story building was removed this weekend and will be replaced this weekend. There was an additional cost due to finding that the underlayment was not consistent beneath the roof. The new roof total is \$23,600. This takes out the remaining of the Capital Funds from last year (\$12,437) and some from Capital Savings
 - Building
 - Needing to complete the fix on upstairs bathroom toilet
 - Lighting- will be replacing the preschool light fixtures and the pantry lighting before fall
 - Need to fix the siding next to where the Preschool sandbox used to be. We have plans on creating a large chalkboard (since the children and teachers are already using that as a chalkboard). I need three or so volunteers who know about installing drip flashing and furring strips.
 - Play Yard Upgrade
 - Need to complete the **Hügelkultur** beds by breaking down the wood with a chain saw, adding leaves and other compostables, and then spreading dirt on top. This will then decompose more over the winter (and years) to create raised beds around the trees.
 - We need to replant the cherry tree this fall from the Toddler yard to outside the play yards.
 - Other possible projects
 - Playhouse construction (similar to Frontier Park, next to Park Strip)- **future dreams**
 - Need to install a fence gate in the Preschool yard to include the addition
 - reinstall outside hanging lights
- **New Business:**
 - Community Comments: